

EVENT PLAN

Tynedale Harriers

'Jelly Tea' 10 mile Road Race

Ovingham Middle School (start and finish)

Ovingham Old School (Race HQ)

Sunday 18th August 2019 (Start 10.00am)



Tynedale Harriers have organised a 10 mile Jelly Tea road race since 1992, for many years starting in Hexham and finishing in Ovingham. In an attempt to avoid the busy roads of Corbridge, a route was tried from Hexham racecourse for two years. The current route is a new course, starting and finishing at Ovingham Middle School and out and back along the last 5 miles of the original Jelly Tea route. Tynedale Harriers have permission from Northumberland County Council to close roads along the route, as advised by the Tynedale Safety Advisory Group. Northumbria Police have been written to and they have not objected to the race.

1. Management Structure

Tynedale Harriers will manage the event within the following structure:

Lewis Balfour – Race Director (First aid coordinator)

Peter Watson – Marshal coordinator

Lisa Tang – Entries / Enquiries

Richard Hunter – Timing/Results

Dominic McDermott – Event Centre coordinator

Hugh Bingham – Treasurer

The team will have around 30 marshals on the race route, coordinated by Peter Watson and in contact with the Race Director via mobile phone from the event centre. Marshals will be briefed by letter prior to the event and on the day by Peter. Marshals will be located at key points around the course, especially road junctions where road users may need to be informed about road closures and possible delays.

2. Event detail

Tynedale Harriers will stage the race on Sunday 19th August 2019, starting at Ovingham Middle School at 10.00am. The course distance is exactly 10 miles. Race entry limit will be set to 500 competitors. The race is restricted to competitors over the age of 17 years.

The Race HQ will be at Ovingham Old School NE42 6BS, 400 metres east of the Middle School. Car parking will be at Low Prudhoe in the Riverside car parks.

The following is a schedule of the event set up:

08:00 Old School available as event centre. Team arrive to set up.

Race HQ established.

Mile markers placed.

Finish area taped.

Car parking team arrive. Parking area designated with cones and tape.

Access and exit routes marked.

09:00 Competitors start arriving.

09:00 Marshals report to Peter Watson at race HQ.

09:50 Runners to start at Ovingham Middle School.

10:00 Event starts

10.55 First competitor expected back.

12:15 Final competitors finished.
15:00 Event centre clear and vacated.

The course is mostly accessible for spectators with disabilities but unfortunately not to wheelchair competitors. Participants with severe visual impairment could enter the event if they have their own guide runner. The event organisers would endeavour to discuss with competitors their individual needs and the suitability of the course.

At the end of the event, litter will be collected and disposed of appropriately.

3. Event profile

The entry fee for the race is £17.00 for attached runners and £19.00 unattached runners. It is anticipated the race will receive publicity in the local press.

4. Audience profile

Tynedale Harriers will only allow competitors over the age of 17 years to enter the run. Each participant will be required to complete a race registration form and pay the appropriate fee. The event has public liability insurance through UK Athletics to the value of £50m.

5. Capacity

A race limit of 500 runners has been set. In previous years the race limit has been met and this has been deemed to be a reasonable number for the width of the roads and the capacity of the event centre.

6. Admission policy

The event is open to all eligible members of the public who are over the age of 17.

7. Alcohol policy

This policy does not apply. The event will not be selling any alcohol.

8. Traffic Management

The organisers have applied to NCC to have some of the roads closed to motor vehicles on a rolling basis as the race progresses as follows. A-Plant Ltd will be providing the road closures. Refer to Road Closure Plan for details.

9. Emergency vehicles

St John Ambulance will have vehicles for use in emergencies and 2 first aiders will be on bicycles each with an AED (Automated external defibrillator). Should an ambulance need access to the route, the sections with road closures will be made available by marshals. See also section 12.

10. Provision for lost and found children.

This policy is not applicable.

11. Disabled access

Most of the course has good access for spectators with disabilities. The course is deemed unsuitable for wheelchair competitors; however, individual competitors must make their own judgements as to whether they can complete the route.

12. First aid provision

St John Ambulance have been engaged to provide first aid cover for any immediate response to a situation requiring attention. This will be provided by 4 first aiders, of which 2 will be bike response units carrying an AED. A 'mobile unit' (tent) will be situated at the finish line. In the event of an incident, an assessment will be made by the first aid team as to whether additional support is needed from local hospitals at Hexham or Newcastle RVI

13. Event control

The control centre for the event will be at Ovingham Old School. Marshals will be briefed by Peter Watson. Marshals will have already been sent copy of the risk assessment with instructions to study their marshalling point.

14. Communications

This will be via mobile phone between all parties. The course has good mobile signal throughout.

15. Waste management

The event organisers will ensure that all rubbish and waste from the event is collected and disposed of.

16. Parking

Competitors will be directed to parking at Low Prudhoe. There will be a main car park and an overflow car park. The car parking coordinator will coordinate marshals on the day to ensure that there is ample parking for all competitors. There will be limited parking for officials and marshals at Ovingham Middle School.

17. Race Headquarters

Ovingham Old School NE42 6BS will be the race headquarters. The venue will be used for changing, refreshments, results compilation and prize presentations.

17. Refreshments

Post race refreshments will be provided for all competitors and marshals, at Ovingham Old School. Pre-packed sandwiches and jellies will be provided, as will teas and cold drinks. A cake stall will sell homemade produce to runners and spectators.

The sandwiches (both meat and vegetarian) will be provided fresh from a local bakery and be delivered to the site at 10:00.